



Your Digital Toolkit (Graduate)

* video transcription in:

https://eco.unicamp.br/images/videos/apresentacao_posgrad_EN_1_VERSAO_FINAL_REAL.mp4

Hey everyone, welcome!

Your graduate journey is going to be an incredible period of research and discovery.

And, to really make the most of it, you'll need to get comfortable with the digital tools Unicamp offers.

So think of this as your essential guide to the tech ecosystem at the Institute of Economics.

We're here to help you unlock every resource available to you.

So, here's what we've got on the docket.

First, we'll give you a big-picture view of Unicamp's digital ecosystem.

Then, we'll dive into the absolute essentials: getting connected with Wi-Fi and the VPN.

After that, we'll cover the platforms you'll use for communication and collaboration.

We'll also check out some on-campus resources to make your life easier.

And finally, we'll show you exactly who to call when you need a hand.

All right, let's jump in!

The best way to think about all these services isn't as a bunch of separate tools, but as one single, integrated ecosystem.

Really, this is the digital foundation for your entire academic life here.

Getting a handle on it is, without a doubt, the first step to a successful research experience.

Okay, nothing in the digital world works without a good connection, right?

So, in this section, we're going to get into the essentials of how you stay online here on campus and, just as importantly, how you can tap into all of Unicamp's resources from pretty much anywhere else in the world.

Your connection strategy really comes down to two key pillars.

When you're physically on campus, your go-to is the Eduroam Wi-Fi network.

But for all the work you do off campus, the virtual private network, or VPN, is going to be your best friend.

They each have a very distinct and vital job to do.

Now, the real magic of Eduroam is right there in the name: education roaming.

What this means is that once you set it up here at Unicamp, your devices will automatically connect to literally hundreds of other universities and research centers all over the globe.

So just imagine showing up to a conference in another country and your laptop just connects securely, instantly.

That's the power of this network.

Getting connected is pretty straightforward.

You'll just select Eduroam from your Wi-Fi list.

Now, this next part is crucial.

Your username isn't just your student number.

It's your RA number, followed by @unicamp.br.

You have to use that format.

The password is the same one you already use for all your other DAC academic services.

And to make things even easier, we've got a shortcut for you.

Go ahead and point your phone's camera at the QR code on the screen, or just type in the web address www.eco.unicamp.br/wifi.

That'll take you to a guided setup that walks you through the whole process for your specific device.

We really recommend you do this as soon as you can.

So that's your on-campus connection sorted.

But what about when you're working from home or maybe doing fieldwork and you desperately need access to a research database?

Well, that's where the VPN comes in.

You can think of it as a secure tunnel that makes it seem like your computer is right here on the Unicamp network, even if you're thousands of miles away.

The main reason you're going to use the VPN is to get full, unrestricted access to the entire digital collection of the Unicamp library system.

This means all the journals, all the articles, and all the databases are at your fingertips, just as if you were sitting in the library.

All you have to do is install a small application.

You can find all the necessary instructions by accessing the link www.eco.unicamp.br/vpn or by scanning the QR code directly on the screen.

Now that we've got you connected, let's talk about the platforms that are going to be the central hub for all your academic and professional interactions.

We're talking about the tools you'll use to communicate with your supervisors, collaborate with your colleagues, and get all that official university news.

Okay, I really can't stress this next point enough.

Your institutional email address is the official communication channel for Unicamp. Period.

Every important piece of information, from administrative deadlines to university-wide announcements, is going to land in this inbox.

It is absolutely vital that you monitor it closely.

And the format for that email is pretty standard.

It's the first letter of your first name, followed by your RA number @dac.unicamp.br.

Now, here's a pro tip for you.

Set up automatic forwarding from this email to the personal email address you check every day.

That's the best way to make absolutely sure you never miss a critical piece of information.

Beyond just email, your Unicamp account also gives you access to two major productivity suites: Google Workspace and Microsoft 365.

Now, you need to pay close attention to the login format because it's different for each one.

For Google services, you'll log in with your username followed by @unicamp.br.

But for Microsoft 365, you have to add an "m" before the domain.

So it becomes @m.unicamp.br.

Remembering that little difference is going to save you a lot of headaches.

All right, let's shift gears a bit.

We've talked a lot about the purely digital world, but now let's look at some of the tools that are designed to improve your actual physical experience right here on campus.

These are the resources that will make your day-to-day academic life smoother, safer, and more efficient.

So, there are two apps you'll want to get on your phone right away.

The first is Unicamp Serviços, which is basically a digital Swiss Army knife for campus life.

It has your virtual ID card, the restaurant menus, bus schedules—you name it.

The second is the Panic Button.

This is an incredibly important safety tool that allows you to quickly and discreetly report an emergency on campus.

Then, when you need a dedicated space to work, the graduate computer lab is the place to go.

You'll find it in Room 102 of the administrative building, and you can get in just by swiping your student ID card.

It's open from 8 a.m. to 9 p.m. on weekdays, with slightly different hours during vacation periods.

Let's talk about printing.

And the magic number you need to remember is 480.

That is the number of pages you're allowed for printing each semester.

The system is really designed to make us all a little more conscious of the resources we're using.

And just know that it's not cumulative.

It resets at the start of every semester.

The whole printing process is basically a three-step dance.

First, you need to create a local account at the web address www.eco.unicamp.br/contalocal or by pointing your mobile phone at the QR code on the screen.

Second, when you go to print a document, you'll send it to the printer named LaserMonoEco.

Finally, you have 24 hours to walk over to the printer in Room 100 and release the job using either your student card or your new local account login.

And here's another tip for you.

Consider using duplex, or double-sided, printing.

It's a fantastic way to save paper.

Just be aware that it does debit two pages from your balance: one for the front and one for the back.

Okay, for our final section, let's talk about support.

Because, let's be honest, technology is an amazing tool, but sometimes it just doesn't cooperate.

The important thing to know is that you are definitely not on your own.

Unicamp has a dedicated support structure in place to help you with any technical hurdles you might run into.

Whenever you have a question, your first stop should always be the IT department's Frequently Asked Questions page—the FAQ.

It's a really comprehensive resource that's designed to give you quick, self-service solutions to the most common issues people face.

You can get to the FAQ page right now by scanning the QR code or just by typing in the address www.eco.unicamp.br/faq.

We'd strongly recommend that you bookmark that page.

Trust us, you'll probably be glad you did at some point.

Now, if you've checked the FAQ and still can't find the answer you need, direct help is available.

You can visit the IT support team in person at the computer labs in Room 100, or you can just shoot them an email at iedtic@unicamp.br.

Please don't ever hesitate to reach out for help.

So, we've walked through the whole digital toolkit that's now at your disposal, which brings us to one final question for you to think about.

As you embark on your master's or doctoral work, which one of these tools do you think will become your greatest ally?

Whatever your answer is, we want to wish you a very successful and rewarding journey here at Unicamp.